

Chilworth Parish Council Meeting

Minutes of the meeting of Chilworth Parish Council held in The Chilworth Village Hall
on Thursday 7 May 2026

Present: Chairman Chris Patey (CP), Ed Ravenhill (ER), Ian Rankine (IR), Mariette Bevan (MB), Malcolm Henley (MH), Borough Cllr Phil Bundy (PB), Clerk Miss Donna Jones (DJ).

1) Apologies, Declarations of Interest

- a. Apologies: Colin Richards, Malcolm Goddard, Mindo Virk, Harj Bhakar (HB), Borough Cllr Terese Swain, Borough Cllr Karen Dunleavey, Leader of HCC Nick Adams-King,
- b. No declarations of interest

2) Open Forum

No one attended

3) Hampshire County Councillors Report

A report was circulated prior to the meeting

4) Borough Councillor Report

Petition against the Local government reorganisation was discussed. PB presented to the CPC. All present agreed with the wording of an information document and for it to be sent to all Chilworth residents via the WhatsApp groups.

Plans for Velmore Farm are on the TVBC website and no notification has been received by CPC yet due to it being at scoping study stage. CPC need to draft a list of desires under 106 should the plans go ahead. The likely inclusions were agreed to be a replacement community centre in Chilworth Old Village, a roundabout at the entrance to the Southampton Science Park and the cycle route completed to North Baddesley.

5) Approval of Minutes of the last meeting

Approved

6) Matters Arising not covered by the Agenda

None

7) Planning-HB

A report was circulated prior to the meeting. A list of all the planning applications received this month is in the appendix to these minutes. The reports/comments made were forwarded to the Planning Services Department of TVBC.

8) Parish Projects

Lordswood task group mtg- Jack Stott is happy to receive emails and WhatsApp notifications. Not many incidents throughout Chilworth since they last met. The gates have been re-enforced at the end of Chilworth Drove. There is no evidence for the need for enhanced lighting throughout Chilworth.

Local resident requested CPC informs residents about what they are doing and offered to finance the production and distribution of a newsletter. It was decided that the website needs to be updated more regularly with minutes and the WhatsApp groups of what is going on in the area.

Hall upgrades- CP has almost completed a planning application for the solar battery to be installed outside the hall by the committee room. Electrical efficiencies need to be sorted out with Pat to sell the extra energy back to the grid. The Generator should be delivered in June and be placed where the shed is currently

SID's- Still testing them on the Romsey Industrial Estate, it is hoped to have the first installed very soon.

Unauthorised Encampment- A new Hearing to take place in a couple of weeks

Bus Stop regeneration- HCC set us up as a supplier. WP Builders can now start the work ready for CPC to send onto HCC to pay their invoice.

Memorial cleaning- Received a quote for £600. Only people to reply out of over 10 -15 contacted to quote. All those present agreed to go ahead and get the memorial cleaned and to ask them for a stone mason recommendation as none of those contacted have replied to add the name of the forgotten soldier.

Correspondence-DJ

Email requesting to hold a 30th Birthday party on the Village green- All present agreed they need to hire the hall and have the live band in there. They are welcome to spill out onto the green but absolutely no camping allowed.

Email from resident saying water pressure is extremely low for them- CP replied stating that they should email Caroline Nokes or NAK to ask them to contact Southern Water on

their behalf as they are not the only resident affected.

9) Finance- DJ

Bank statements: DJ presented statements as of 23 April 2026 (CP agreed the figures on the statements)

Payments: it was agreed and approved to make the following payments:

Clerks salary (minus pension contribution of £24.98)	£429.19
LGPS (Total of Clerks and PC's contributions)	£122.17
HCC Lighting	£2,007.21
PLM Property Maintenance	£85
Lightatouch (Internal Auditor)	£775
Q Green	£431
Q Green	£180

Precept of £20,750 received after the statement.

Cheque from HMRC received (posted to previous clerk) £282.04 paid in 2 May

Clerk sent copies of the AGAR and associated paperwork to members prior to the meeting and went through each page to check the members were in agreement. All present agreed. No emails from non present members received disagreeing with the information to be submitted for audit.

10.1 Annual Internal audit report

10.2 Section 1 annual governance statement 2025/26

10.3 Section 2 accounting statements 2025/26

10.4 Approval of the exercise of public rights dates 2026

10.5 Conflicts of interests between CPC and BDO

10.6 Agree the effectiveness of the Internal Audit 2025/26

10.7 Agree one off events form

10.8 Declarations of interest forms review each year

10) Any Other Business and date of next meeting

The hall committee would like the filing cabinets that belong to the Parish Council removed from the store room, it was suggested that following a reduction of the contents to relevant documents that the boxed items should be stored.

Date of Next meeting –4 June 2026

Chilworth Parish Council

Appendix A

Item No.7 of the meeting held on: 7 May 2026

26/00692/CLPS Birch Lodge, Winchester Road **No Objection**

26/00794/FULLS Brook House, Roman Road **Objection**

26/00889/FULLS Wrens Farm, Castle Lane, North Baddesley **Objection**

Tree work applications: Report submitted by Malcolm Henley on behalf of Chilworth Parish Council:

26/00806/TREES Broad Reaches, Chilworth Old Village

26/00907/TPOS Cedar House, Dene Close

26/00940/TPOS Facilities Office, 2 Venture Road, Southampton Science Park